



## REGULATIONS OF THE ASSOCIATION

**1. *Representative Awards*** - A player representing the Association in Competition matches shall be awarded suitable mementoes following 1 match, 5 matches and 15 matches.

**2. *FA Cup Final Ticket Applications*** - Applications for ticket(s) for the Football Association Challenge Cup Final MUST be submitted in writing to the County Secretary by 31<sup>st</sup> January of each year using the prescribed form.

**3. *Sanctioned Competitions playing season end date*** - Any Competition sanctioned by the Association shall complete all fixtures by the second Sunday in May unless written permission to extend the Season is granted by the Association.

**4. *Disciplinary Administration fees*** - Administration Charges in connection with Disciplinary Matters shall be as per Schedule per player.

**5. *Request to purchase wedding gifts from club funds*** - Clubs desirous of purchasing wedding gifts for members of their respective Club may do so providing the amount spent does not exceed as per the Schedule

**6. *Provision of First Aid kits at matches*** - Each Affiliated Club shall provide a First Aid Kit for each Match.

**7. *Personal Hearing fees*** - Any person or Club requesting a Personal Hearing to forward a Deposit as per the Schedule, to the Secretary which may be forfeited after the hearing to the discretion of the Committee.

**8. *Assault upon a Match Official*** - In addition to assisting a Referee who has reported an assault upon him by a player following which proceedings in a Court of Law are contemplated, the appropriate affiliated Association shall without delay investigate the report and if the Chairman or Secretary of the Association or their nominees are satisfied that a prime facie case can be made out against the player shall take such steps as are necessary to ensure that a Disciplinary Charge is brought against the player within 28 days of the assault. Until the Disciplinary Committee has heard and adjudicated on the charge the player shall not participate in any football activity.

**9. *Payment of Fines and Administration Fees*** - Clubs are requested to collect fines and administration charges on players and to forward the sum to the County Secretary within 14 days of the fine being imposed. Failure will result in the club being suspended and the player will remain under suspension until the fine has been paid to the club.

**10. *Continuing Misconduct (players)*** - The Council shall have the power to charge a player with continuing misconduct where the player has received 5/10/15 Cautions in the current season.



**11. Continuing Misconduct (Clubs)** - The Council shall have the power to fine, suspend or cancel the affiliation of a Club whose members are frequently found guilty of misconduct.

**12. FA Representative** - The F.A. Representative shall be elected by the Council to serve for a 3 year period and shall be eligible for re-election. Nominations for the appointment of the Representative are to be received by the County Secretary not later than 28th February of the Election Year. In accordance with the Articles of the Football Association the County shall during the month of June in each year, forward the name and address of such Representative to the Football Association. Should a vacancy occur, the Council shall elect a Representative within 21 days. If necessary a Special meeting of the Full Council shall be called to elect the Representative.

**13. Long Service Awards** - Any person contributing 15 years service to an Affiliated Club of the Association shall be entitled to receive a long service certificate.

**14. Long Service Awards (Council Members)** - Any Council member having given 15 and 30 years service to the Council shall be entitled to receive a long service award.

**15. Referees Uniforms** - All Registered Referees officiating under the jurisdiction of the Association shall be required to wear the standard black uniform and a County Badge.

**16. Long Service Awards (Referees)** - Any Referee having given 25 years service to the Association shall be entitled to receive a Long Service Award.

**17. Life Vice Presidents** - Life Vice Presidents shall be elected at the discretion of the Council in accordance with Article 50. For consideration for Life Vice Presidency of the Association a member shall have given at least 25 years meritorious service to the Association. There shall be no more than 6 Life Vice Presidents at any time.

**18. County Representative Team Manager(s)** - The County Senior Manager(s) shall be elected annually by the Council. Nominations to be forwarded to the Secretary in writing.

**19. County Youth Representative Team Manager(s)** - The County Youth Team Manager(s) shall be appointed annually by the Huntingdonshire Youth Football Association.

**20. First Aiders in attendance at matches** - All affiliated Clubs to have a minimum of one person who has attended the Football Association Emergency Aid Course present at each match.

**21. Changes to Rules** - Any proposed amendment, variation or revocation to the Rules of the Association must be received in writing by the County Secretary by 1<sup>st</sup> January in any year.



**22. Subscriptions/ Affiliation Fees** - In accordance with Article 9 the members shall pay any subscription or affiliation fees set by the directors. Any member whose subscription or affiliation fee is in arrears as at 30 September in any year shall be deemed to have resigned his membership of the Association.

**23. Divisional Representatives** - In accordance with Article 37 nominations for Divisional Representatives must be received in writing by the County Secretary by 1<sup>st</sup> May in each year.

**24. Divisional Representatives (Ballot)** - In accordance with Article 39 in the case where the County Secretary has received more than one nomination for Divisional Representative, such candidates being subject to the approval of the Board, where a ballot is required such ballot papers must be returned to the County Secretary by 31<sup>st</sup> May in each year.

**25. Referees Association Representative to Council** - In accordance with Article 44 the nomination for Representative for Council from the Referees Association must be received in writing by the County Secretary by 1<sup>st</sup> May in each year.

**26. St Neots & District Sunday Football League Representative to Council** - In accordance with Article 44 the nomination for Representative for Council from the St Neots & District Sunday Football League must be received in writing by the County Secretary by 1<sup>st</sup> May in each year.

**27. Patron** - In accordance with Article 48 nominations for Patron must be received in writing by the County Secretary by 1<sup>st</sup> May in each year.

**28. President** - In accordance with Article 49 nominations for President must be received in writing by the County Secretary by 1<sup>st</sup> May in each year.

**29. Vice Presidents** - In accordance with Article 51 nominations for Vice President must be received in writing by the County Secretary by 1<sup>st</sup> May in any year.

**30. Serving Vice Presidents** - In accordance with Article 52 nominations for Serving Vice Presidents must be received in writing by the Secretary by 1<sup>st</sup> May in any year.

**31. Chairman and Vice Chairman** - In accordance with Article 65 nominations for Chairman and Vice Chairman must be submitted in writing to the County Secretary by the proposer and seconder both of whom must be members of Council at the time of the proposal, the proposal must be submitted in writing to the County Secretary after the Annual General Meeting in that year but no later than 7 days prior to the first Council meeting of the season.



**32. Directors** - In accordance with Article 65 nominations for Directors must be submitted in writing to the County Secretary by the proposer and seconder both of whom must be members of Council at the time of the proposal, the proposal must be submitted in writing to the County Secretary after the Annual General Meeting in that year but no later than 7 days prior to the first Council meeting of the season.

**33. Council Members Expenses** - Members of Council shall be entitled to claim expenses on the official forms. All expenses shall be claimed quarterly from 1<sup>st</sup> January in each year. Claims not received within 28 days from the end of each quarter will be deemed to have been waived.

**34. Co-option to Committees** - Should any Standing Committee with the exception of Disciplinary Committee, wish to enrol the services of a Non Council Member onto the Committee who would be of service to the Association, the Committee shall submit in writing to the County Secretary at least seven (7) days prior to the first meeting of the Directors following the Annual General Meeting each year no more than five (5) Non Council Members to the Directors for consideration. Any Non Council members approved by the Directors shall have the same privileges as any other member of that Committee. In the event of a need to co-opt to a Committee after the timescale above, such a proposal shall be made from the Committee to the Directors for their consideration.

**35. Directors Interests** - (a) Should any item(s) be tabled in any meeting of the Directors where a Director has an interest either directly or indirectly he shall inform the Chairman of the Board immediately. Once notified, the Chairman or the appointed Chairman for the item or items under discussion, shall ensure Article 91 is complied with along with the following.

(b) The Director or Directors concerned shall not be entitled to participate in the proceedings of the item(s) tabled and shall leave the meeting room if the remaining Directors' request so, for the duration of the item(s) concerned.

**36. Conformity** - Any proposed rule changes shall be consistent with and subject to the articles of the Huntingdonshire Football Association Limited and the Articles and Rules of The Football Association

**37. Correspondence** - The reply to correspondence from the Association must be received within a period ending at the close of Office Hours (5pm) 14 days after the date of the Association's correspondence unless otherwise specified. Replies should be sent to the Association Office or to the person issuing the correspondence as appropriate. Fax or email replies will only be accepted if the original correspondence indicates their acceptability. Failure to comply with the Regulation may result in the levy of a fine in accordance with the schedule of fines against the defaulting party.

**38. Entry to grounds** - All Members of Council shall be provided with a pass which, on production, shall entitle the member to be admitted to any part of the ground of a member club when home matches are being played, other than Football Association Competitions.



**39. FA Procedures and Policies** - The Association and all affiliated to this Association shall adopt all FA Policies and Procedures.

**40. Vice Presidents attendance at General Meetings** – Vice Presidents shall be entitled to attend a General Meeting but shall not be entitled to vote thereat.

**41. Council members witnessing misconduct** - Where a member of Council is present at a match and witnesses an incident of misconduct, the member is required to submit a written report to the County Secretary as soon as possible. Failure to comply will cause the member to be charged with a breach of Regulations.